## CLERK OF SUPERIOR AND STATE COURTS ROCKDALE COUNTY, GA

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Rockdale County Courthouse 922 Court Street, NE Conyers, Georgia 30012 770-278-7900

Dear Sir or Madam,

Recently we have received inquiries from citizens regarding telephone solicitation from out of state or anonymous callers. The callers identify themselves as employees of the Rockdale County Sheriff's Office, the Court, or the Clerk of Courts Office. They attempt to obtain personal information to commit Identity or Financial Fraud.

To intimidate you, they may state you did not appear in court as scheduled, did not report to Jury Duty, did not pay a citation or another legal action in which you failed to comply. They may threaten a warrant will be issued for your arrest if you do not pay a fine. Once you state that you have no knowledge of what they are talking about, they ask for your confidential information for "verification purposes". They may ask for your Social Security number, birth date, and sometimes credit card information or other private information. Please know that government agencies will not call you and ask for Social Security numbers and other private information. We rarely, if ever, call you. If we call, it is in response to a message you left or an email you sent to us.

Some things you can do to protect yourself are:

- (1) Never give out your Social Security number, credit card numbers, bank account numbers, or any other private information when you receive a call.
- (2) If you feel you must answer, have the caller read the data to you from their notes, with you saying it is correct or not. Do not tell them the correct response!
- 3) Examine your credit card and bank account statements every month. Look for any unauthorized charges. Challenge items you did not approve.

Your privacy rights are important to this office. We make every effort to protect the documents and information you provide when interacting with the Courts. It is my honor as your Clerk of the Superior and State Courts and my staff's honor to serve the Rockdale County citizens in maintaining and protecting 50 to 60 percent of all the records created each year in your county government.

Best Regards,

Janice Morris
Rockdale County Clerk of superior and State Courts