

#1. Describe your complaint. Be specific.

#2. Describe documents in your possession that relate to your complaint. Please attach copies of all relevant materials to this complaint.

#3. Have you contacted any other agency regarding your complaint? If so, please provide the name, address, phone number of the agency and the contact person.

#4. Have you contacted the person or organization against which you have a complaint? If so, please provide us with the name of the individual you spoke with and tell us their response. (Please attach copies of any correspondence along with other documents exchanged between you and this entity.)

#5. Have you contacted a private attorney regarding this matter? If so, please include the attorney's name, address and phone number.

#6. Is court action pending regarding this matter? If so, please furnish the name and location of the court as well as the style of the case and case number.

#7. Are you aware of any person other than yourself that might have or had a similar experience with this notary or who might be able to provide additional information that would be helpful? If so, please provide their name, address and phone number and explain their role below.

By signing below, you acknowledge that you are willing to appear in court and testify in this matter if necessary.

Signature

Printed Name

Date